

## OBSERVER'S REPORT FORM

Please complete this form, copy, and submit directly to the Rally/Solo Department (RSD). The RSD will then distribute copies of the report to the Divisional **RoadRally** Steward, Event Liaison, and Event Chairperson. Observers are urged to expand their remarks as necessary in order to bring to the attention of the responsible officials any outstanding or deficient aspects of the event.

NAME OF EVENT \_\_\_\_\_ DATE \_\_\_\_\_

CHAIRPERSON \_\_\_\_\_ PHONE \_\_\_\_\_

REGION \_\_\_\_\_ DIV \_\_\_\_\_ TYPE NTR / NCR / Both

**GENERAL INSTRUCTIONS.** Number of questions received \_\_\_\_\_

---

---

---

**ROUTE INSTRUCTIONS.** Were there any problems? \_\_\_\_\_

---

---

---

**RALLY COURSE.** Were there any significant route problems? \_\_\_\_\_

---

---

---

**CONTROLS.** Any problems with control operation (location, staffing, timing, or operation)?

---

---

---

**ARRANGEMENTS.** Were the lodgings, meals, refueling, rest stops, and hospitality well chosen or thoughtfully provided? \_\_\_\_\_

---

---

---

**ADMINISTRATION.** Were registration, tech, and scoring handled efficiently, accurately, and courteously? \_\_\_\_\_ Were any legs voluntarily discarded by the organizers? \_\_\_\_\_  
If yes, how many and for what reasons? \_\_\_\_\_

Were any claims entered by contestants? \_\_\_\_\_ If yes, complete a Claims Summary Report Form and submit as part of this report. How many were allowed  denied  not considered

**SANCTION EXCEPTIONS.** Were RRR exceptions used as allowed? \_\_\_\_\_  
Were RRR exceptions used that were not granted? \_\_\_\_\_

**CLAIMS.** Attach the white copy of each claim, plus the fee for any denied and undecided claims and forward to the Rally/Solo Department within two (2) weeks after the event.

| Subject of Claim | Allowed                  | Denied                   | Forward to RRB           |
|------------------|--------------------------|--------------------------|--------------------------|
| _____            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**OBSERVER OPINION.** Was the overall concept of the event well executed? \_\_\_\_\_

Was the event well received by most contestants? \_\_\_\_\_ Assuming essentially the same committee, do you think that sufficient experience and ability were exhibited to permit sanctioning of the event as a NTR or NCR next year if such a request is presented? \_\_\_\_\_

**OUTSTANDING POINTS**

**DISAPPOINTING ASPECTS**

\_\_\_\_\_  
Official SCCA *RoadRally* Observer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name